

**PLANNING FEES & CHARGES – ECONOMIC DEVELOPMENT COMMITTEE**

*(Charges are inclusive of VAT)*

<b>Development Category</b>	<b>2019/20 charge</b>	<b>2020/21 charge</b>
<p><b>PRE-APPLICATION ADVICE ON A DEVELOPMENT PROPOSAL</b>                      New floor-space or change of use of 10,000 square metres or more or where the site area is 2 hectares or more.                      Development subject to an Environmental Impact Assessment (EIA).</p>	<p>Fixed charge of <b>£1,440</b></p> <p>This would cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. Schemes requiring a larger Officer input to be agreed on a bespoke basis by the Business Manager, Planning Development</p>	<p>Fixed charge of <b>£1,490</b></p> <p>This would cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. Schemes requiring a larger Officer input to be agreed on a bespoke basis by the Business Manager, Planning Development</p>
<p><b>CATEGORY A – LARGE SCALE MAJOR DEVELOPMENT</b>                      Residential development of 100 or more dwellings or where the site area is 4 hectares or more.</p>	<p><b>£1,800</b></p> <p>This will cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. For development proposals of a more significant nature, requiring more regular meetings a bespoke fee will be agreed.</p>	<p><b>£1,860</b></p> <p>This will cover a site visit, up to 3 no. 1 hour meetings) with the case officer and one letter. For development proposals of a more significant nature, requiring more regular meetings a bespoke fee will be agreed.</p>

<p><b>CATEGORY B – MAJOR DEVELOPMENT</b> Residential development of between 50 and 99 dwellings (inclusive) dwellings or where the site area is 0.5 hectares up to less than 4 hectares</p>	<p><b>£960</b>  This will cover a site visit, up to 2 no. 1 hour meetings with the case officer and one letter</p>	<p><b>£1,400</b>  This will cover a site visit, up to 2 no. 1 hour meetings with the case officer and one letter</p>
<p><b>CATEGORY C – SMALL SCALE MAJOR DEVELOPMENT</b> Residential development of between 11 and 49 dwellings (inclusive) dwellings or where the site area is 0.5 hectares up to less than 4 hectares</p>	<p><b>£540</b>  This will cover a site visit, 1 hour meeting with the case officer and one letter.</p>	<p><b>£1,000</b>  This will cover a site visit, up to 2 no. 1 hour meetings with the case officer and one letter</p>
<p><b>CATEGORY D – SMALL SCALE OTHER DEVELOPMENT</b> Examples include: Residential development of between 2 and 10 dwellings or where the site area is below 0.5 hectares.</p>	<p><b>£540</b>  This will cover a site visit, 1 hour meeting with the case officer and one letter.</p>	<p><b>£560</b>  This will cover a site visit, 1 hour meeting with the case officer and one letter.</p>
<p><b>CATEGORY E – All OTHER DEVELOPMENT AND CONSENTS NOT WITHIN CATEGORIES A TO C BUT EXCLUDING HOUSEHOLDER DEVELOPMENT</b> Examples include: 1 new dwelling. New floor space of less than 300 sqm or change of use (excluding change of use to 2 or more dwellings which falls within the above categories) Advert Consent.</p>	<p><b>£192</b> This will cover a site visit, 1 hour meeting with the case officer and one letter.</p>	<p><b>£198</b> This will cover a site visit, 1 hour meeting with the case officer and one letter.</p>

<p><b>CATEGORY F– WIND TURBINES</b></p>	<p><b>£1,200</b></p> <p>This will cover a site visit, 2 hour meeting with the case officer and one letter.</p> <p>For proposals of a more significant nature, requiring more regular meetings a bespoke fee will be agreed.</p>	<p><b>£1,240</b></p> <p>This will cover a site visit, 2 hour meeting with the case officer and one letter.</p> <p>For proposals of a more significant nature, requiring more regular meetings a bespoke fee will be agreed.</p>
<p><b>CATEGORY G – HOUSEHOLDER APPLICATIONS</b> works to a house or within its garden. (NB. a fee DOES NOT apply to Listed Buildings in domestic use, for maintenance and repair advice (unless part of a redevelopment proposal – see pre-app categories above), or if the building represents heritage at risk (e.g. if on a risk register and/or in a Conservation Area at risk)</p>	<p><b>£60</b></p> <p><b>Unless an exemption has advised that planning permission is required. In which case advice on likely acceptability can be obtained for £24</b></p>	<p><b>£62</b></p> <p><b>Unless an exemption has advised that planning permission is required. In which case advice on likely acceptability can be obtained for £24</b></p>
<p><b>CATEGORY H– REQUESTS FOR CONFIRMATION OF COMPLIANCE WITH S106 AGREEMENTS</b>Where a request is made for confirmation of compliance with a legal agreement associated with a planning permission, whether it be through submission of details to comply or for subsequent requests to confirm requirements have been met.</p>	<p><b>£97</b></p>	<p><b>£100</b></p>
<p><b>CATEGORY I – ADVICE WHICH IS NOT COVERED BY ANY OF THE ABOVE CATEGORIES</b></p>	<p>A bespoke fee will be agreed in advance based on the likely time taken, the level of experience of the Officer as well as other specialists required to provide any such advice.</p>	<p>A bespoke fee will be agreed in advance based on the likely time taken, the level of experience of the Officer as well as other specialists required to provide any such advice.</p>

In instances where a development proposal may fall within 2 no. categories, for example it may also require an associated Listed Building Consent, the higher fee is payable as opposed to an aggregated payment.

Where it is requested and agreed that a Senior Manager also attends a meeting with the case officer, an additional charge, based on an hourly rate, may be payable.

The fee for pre-application advice relating to a need for a disabled person will be exempt from the above categories. Fees payable by Town/Parish Councils will be half the above sums.

Where follow-up advice is required an hourly rate will be charged, which shall first be agreed by and paid to the Local Planning Authority.

## **TERMS AND CONDITIONS**

All of the above charges are inclusive of VAT.

Standard fees plus VAT must be paid on submission of the request for advice.

Payments can be made online at [www.newark-sherwooddc.gov.uk/pay/](http://www.newark-sherwooddc.gov.uk/pay/) or over the phone by telephoning 01636 650000.

The planning fees above are discretionary. These are set by Newark and Sherwood District Council. There are also statutory planning fees, based on 'The Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site Visits) (England) Regulations 2012' (as amended). The full list of statutory planning fees can be found at:

[https://ecab.planningportal.co.uk/uploads/english\\_application\\_fees.pdf](https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf)

## **Pre Application Advice**

- Identify and assess the prospective application against Council policies and standards;
- Arrange to attend a meeting with the prospective applicant (normally at the Council Offices) where applicable. Where specialist advice is requested at a meeting, the necessary officers will attend subject to availability.
- Provide a detailed written response in the context of the plans/information provided and meeting discussions which will include a list of supporting documents that would need to be submitted with any application to ensure that it is valid on receipt, a list of possible conditions that could be attached to any similar proposal if submitted (providing that the proposal would not be unacceptable), and details of any responses received from statutory and other consultees through the pre-application process.

Where follow up advice is sought, this must be made in writing and must include the original planning reference given by the Council and clear details of the additional advice being requested. Any such requests will be acknowledged in writing within 1 week and will include an estimate of the cost for the additional advice. If you then wish to proceed, the fee must be paid in full prior to any advice being issued.

**QUALIFICATION**

Any views or opinions expressed are in good faith, without prejudice to the formal consideration of any planning application, which will be subject to public consultation (which will include the relevant Town or Parish Council) and ultimately decided by the Council.

It should be noted that subsequent alterations to legislation or local, regional and national policies might affect the advice given.

Caution should be exercised in respect of pre-application advice for schemes that are not submitted within a short time of the Council's advice letter.

**PROCESSING OF SUBSEQUENT PLANNING APPLICATIONS**

The planning service will seek to process applications within the DCLG prescribed timescale. However, applications submitted following pre-application advice may take less time to determine. Applications that have been submitted in the absence of any pre-application discussions are likely to be refused without further negotiation where significant amendments are required to make the development acceptable.

**CONTACT US**

If you have any queries regarding the pre-application advice service please visit our website <http://www.newark-sherwooddc.gov.uk/planning/pre-applicationadvice/> or contact us using [planning@nsdc.info](mailto:planning@nsdc.info) or telephone 01636 650000.

**CAR PARKS FEES AND CHARGES – ECONOMIC DEVELOPMENT COMMITTEE***(Car Park charges are all inclusive of VAT)*

<b>Newark Car Parks</b>	<b>Duration</b>	<b>2019/20 Charge</b>	<b>2020/21 charge</b>
<b>INNER TOWN</b>			
London Road	30 min	<b>£0.50</b>	<b>£0.50</b>
Balderton Gate	1 hour	<b>£1.00</b>	<b>£1.00</b>
Town Wharf	2 hours	<b>£1.50</b>	<b>£1.50</b>
Appletongate	2-3 hours	<b>£2.50</b>	<b>£2.50</b>
	3-4 hours	<b>£4.50</b>	<b>£4.50</b>
	Over 4 hours	<b>£7.50</b>	<b>£7.50</b>
	After 6pm (Evening Charge)	<b>£1.00</b>	<b>£1.00</b>
<b>OUTER TOWN</b>			
Riverside (former Tolney Lane)	1 hour	<b>£1.00</b>	<b>£1.00</b>
Riverside Arena	2 hours	<b>£1.50</b>	<b>£1.50</b>
Livestock Market	2-4 hours	<b>£2.00</b>	<b>£2.00</b>
Castle House	4-5 hours	<b>£2.50</b>	<b>£2.50</b>
	5 hours and above	<b>£3.00</b>	<b>£3.00</b>
	After 6pm (Evening Charge)	<b>£1.00</b>	<b>£1.00</b>

<b>Dedicated Motorcycle Bay</b> <b>Newark:</b> London Road Balderton Gate Town Wharf Appletongate Riverside (former Tolney Lane) Riverside Arena Livestock Market	Motorcycles parking in general bays must purchase and place in the provided facility a pay and display ticket in accordance with the tariffs displayed at each car park. Motorcycles parking in general bays without following this requirement shall be liable to a Penalty Charge Notice Motorcycles parked in the dedicated motorcycle bay or area will be able to park free but use of these dedicated bays and areas is limited to 8 hours in any 24hr period.		
<b>LORRY PARKING</b>			
Lorry Parking - Fixed Charge		<b>£14.50</b>	<b>£16.50</b>
Lorry Parking (with meal voucher)		<b>£17.50</b>	<b>£20.50</b>
Coaches - (with meal voucher)		<b>£0.00</b>	<b>£5.00</b>
<b>SEASON TICKETS</b>			
INNER TOWN (Newark) (limited issue)	Per month	<b>£84.00</b>	<b>£84.00</b>
	Per quarter	<b>£193.00</b>	<b>£193.00</b>
	Per year (7 days per week)	<b>£700.00</b>	<b>£700.00</b>
OUTER TOWN (Newark) (limited issue)	Per month	<b>£47.00</b>	<b>£47.00</b>
	Per quarter	<b>£123.00</b>	<b>£123.00</b>
	Per year (Monday - Friday)	<b>£350.00</b>	<b>£350.00</b>



	Per year (7 days per week)	<b>£450 *</b>	<b>£450.00</b>
<b>CONTRACT CAR PARK RATES</b>			
Barnby Gate	Per quarter	<b>£208.00</b>	<b>£208.00</b>
	Per annum	<b>£800.00</b>	<b>£800.00</b>
<b>CONTRACT CAR PARK RATES</b>			
The Palace	Per quarter		
	Per annum	<b>£600</b> (This car park is currently underutilised so it is proposed to reduce the price to attract additional users.)	<b>£600.00</b>
<b>CONTRACT CAR PARK RATES</b>			
Pelham Street	Per annum	<b>£500.00</b>	<b>£500.00</b>
Cashless parking is available at all Newark Car Parks with transaction costs to be paid to the transaction provider by customer.			

- \*Where businesses/their employees buy more than 1 season ticket a 10% discount in annual cost will apply
- Where businesses/their employees buy, more than 1 contract car parking permit in any year, a 10% discount in annual cost will apply.
- The Business Manager responsible for car parking and markets shall have the discretion, subject to confirmation by the Section 151 Officer, to negotiate and agree a discounted parking charge for multiple lorry parking by the same haulier.
- Event parking fee at any Council Car or Lorry Park shall be £5

**RIVERSIDE MARKET – ECONOMIC DEVELOPMENT COMMITTEE***(Charges are not subject to VAT)*

<b>DAY</b>	<b>ITEM</b>	<b>2019/20 CHARGE</b>	<b>2020/21 CHARGE</b>
WEDNESDAY	MARKET STALL	<b>£17.00</b>	<b>£17.00</b>
	PITCH - PER LINEAR METRE	<b>£6.00</b>	<b>£6.00</b>

**HERITAGE, CULTURE & VISITORS – ECONOMIC DEVELOPMENT COMMITTEE***(The charges below are subject to VAT)*

	2019/20	2020/21 Charge
<b><u>Theatre Hire:</u></b>		
<b><u>With Stage &amp; Dressing Rooms as Equipped</u></b>		
<b><u>Full Theatre : 602 Seats</u></b>		
Per day with one performance – week days Commercial Hire	<b>£1,836</b> (£1,530 + VAT)	<b>£1,836</b> (£1,530 + VAT)
Per day with one performance - weekends Commercial Hire	<b>£2,448</b> (£2,040 + VAT)	<b>£2,448</b> (£2,040 + VAT)
Per day with two performances - weekdays Commercial Hire	<b>£3,366</b> (£2,805 + VAT)	<b>£3,366</b> (£2,805 + VAT)
Per day with two performances - weekends Commercial Hire	<b>£3,978</b> (£3,315 + VAT)	<b>£3,978</b> (£3,315 + VAT)
Week Hire: Monday-Saturday	<b>£11,322</b> (£9,435 + VAT)	<b>£11,322</b> (£9,435 + VAT)

<p><b><u>Non-Profit Making/ Charity/ Local</u></b>  <b><u>Available all year Monday-Friday + off-peak weekends (at our discretion but excluding autumn)</u></b>  <b><u>Current Stalls - only hirers to be phased into new pricing structure over two years</u></b></p> <p>There is also an element of flexibility built into the fees and charges for non-profit making bodies, allowing the Theatre's discretion to offer a further reduction to community groups at a time when the Theatre may well be dark, but mindful that our costs and a profit must be covered.</p>		
<p>Per day with one performance – week days  Non Profit Making/Charity/Voluntary</p>	<p><b>£1,260</b>  (£1,050 + VAT)</p>	<p><b>£1,260</b>  (£1,050 + VAT)</p>
<p>Per day with one performance – weekends  Non Profit Making/Charity/Voluntary</p>	<p><b>£1,860</b>  (£1,550 + VAT)</p>	<p><b>£1,860</b>  (£1,550 + VAT)</p>
<p>Per day with two performances – week days  Non Profit Making/Charity/Voluntary</p>	<p><b>£1,920</b>  (£1,600 + VAT)</p>	<p><b>£1,920</b>  (£1,600 + VAT)</p>
<p>Per day with two performances – weekends  Non Profit Making/Charity/Voluntary</p>	<p><b>£2,520</b>  (£2,100 + VAT)</p>	<p><b>£2,520</b>  (£2,100 + VAT)</p>
<p><b>Conference: Full Theatre</b>  (Staffing, technical equipment and catering costs on application)</p>	<p><b>£2,520</b>  (£2,100 + VAT)</p>	<p><b>£2,520</b>  (£2,100 + VAT)</p>
<p><b><u>Theatre Hire : Supplementary Charges Per Hour</u></b>  <b><u>(not including staffing)</u></b></p>		

Technical/Dress: Commercial Hires	<b>£94.20</b> (£78.50 + VAT)	<b>£94.20</b> (£78.50 + VAT)
Non Profit Making/Charity/Voluntary	<b>£79.80</b> (£66.50 + VAT)	<b>£79.80</b> (£66.50 + VAT)
General Rehearsals: (No lights) Commercial Hires	<b>£79.80</b> (£66.50 + VAT)	<b>£79.80</b> (£66.50 + VAT)
Non Profit Making/Charity/Voluntary	<b>£67.20</b> (£56.00 + VAT)	<b>£67.20</b> (£56.00 + VAT)
Get In/Fit Up/ Get Out Commercial Hires	<b>£27.00</b> (£22.50 + VAT)	<b>£27.00</b> (£22.50 + VAT)
Non Profit Making/Charity/Voluntary	<b>£23.40</b> (£19.50 + VAT)	<b>£23.40</b> (£19.50 + VAT)
<b><u>Staffing Recharges : per hour</u></b>		
Technical Manager – week days*	<b>£42.00</b> (£35.00 + VAT)	<b>£42.00</b> (£35.00 + VAT)
Technical Manager - weekends**	<b>£48.00</b> (£40.00 + VAT)	<b>£48.00</b> (£40.00 + VAT)
Technical Officer – week days*	<b>£32.40</b> (£27.00 + VAT)	<b>£32.40</b> (£27.00 + VAT)
Technical Officer - weekends**	<b>£37.20</b> (£31.00 + VAT)	<b>£37.20</b> (£31.00 + VAT)

Technical Assistant – week days*	<b>£22.80</b> (£19.00 + VAT)	<b>£22.80</b> (£19.00 + VAT)
Technical Assistant - weekends**	<b>£27.60</b> (£23.00 + VAT)	<b>£27.60</b> (£23.00 + VAT)

\* Plus 20% on all rates for hours worked between 2330 and 0600 hours

\*\* Plus 20% on all rates for hours worked between 2330 and 0600 hours and plus 100% for all Bank Holiday working and 120% on all rates for hours worked on Bank Holidays between 2330 and 0600 hours

<b><u>Ticket Handling Fee</u></b>		
Per Ticket – applicable to all professional productions	<b>£1.50</b> (£1.25 + VAT)	<b>£1.50</b> (£1.25 + VAT)
Per Ticket – applicable to all amateur productions, dependent on overall ticket price	<b>50p - £1.50</b> (41.67p - £1.25 + VAT)	<b>50p - £1.50</b> (41.67p - £1.25 + VAT)
<b><u>Palace Membership Scheme</u></b> <b><i>(Charges not subject to VAT)</i></b>		
Single membership	<b>£11.00</b>	<b>£11.00</b>
Couple's membership	<b>£18.00</b>	<b>£18.00</b>
Junior membership	<b>£8.00</b>	<b>£8.00</b>
Family membership	<b>£30.00</b>	<b>£30.00</b>

<b>National Civil War Centre – Newark Museum</b> (Charges are inclusive of VAT, unless otherwise stated) <sup>2</sup>			
<b>Proposed Ticket Types</b>	<b>Notes</b>	<b>2019/20 charge</b>	<b>2020/21 charge</b>

<b>Day Tickets</b>			
Adult	Ability to offer promotional discounts and flexible pricing to target specific audiences, promote specific events or encourage and increase local footfall and site awareness	<b>£8.00</b>	<b>£8.00</b>
Concession		<b>£7.00</b>	<b>£7.00</b>
Children 5-16		<b>£4.00</b>	<b>£4.00</b>
Children under 5		<b>Free</b>	<b>Free</b>
Family (up to 5)			<b>£20.00</b>
Annual Pass - Adult		<b>£15.95</b>	<b>£15.95</b>
Annual Pass - Concession		<b>£13.95</b>	<b>£13.95</b>
Annual Pass - Children		<b>£7.95</b>	<b>£7.95</b>
<b>Groups</b>			
Group Visit (10 or more paying)	Flexibility for further discount to large groups and commercial operators in order to encourage larger and repeat bookings and capture a growth market	10% discount	10% discount
After-hours Evening Guided Visit:  Minimum of 15 persons, must be booked at least four weeks in advance	90 min visit between the hours of 5pm and 9pm.	<b>£15/head</b>  £2 discount for all partner organisations (EH, Art Fund, etc.)	<b>£15/head</b>  £2 discount for all partner organisations (EH, Art Fund, etc.)

Object Handling Session (on top of day group rate) This is for groups who are looking for a hands-on experience.		£5/head, min 10, max per session 20	£5/head, min 10, max per session 20
Volunteer-led Town/Civil War Tour		£5, £3 child (£3, £1 child if purchased with NCWC entry)	£5 adult, £3 child
Commercial: Town Tour	All to NSDC	£6/head	£6/head
Commercial: Castle Tour	£4 to go to the castle, £2 to NCWC	£6/head	£6/head
Commercial: Church Tour	£4 to go to the church, £2 to NCWC	£6/head	£6/head
Coach Parking @ Lorry Park	FOC	FOC	FOC

### Miscellaneous Charges

*(Charges subject to VAT, unless otherwise stated)*

	Notes	2019/20 Charge	2020/21 charge
After Dinner speaking	Original rate set to raise awareness of NCWC in opening year. Benchmarked against other history experts/speakers	£192 plus travel expenses (£160 + VAT)	£192 plus travel expenses (£160 + VAT)



<p><b>Room Hire</b></p>	<p>AV Equipment included (projector, screen and lectern).</p> <p>There is an element of flexibility built into the fees and charges for all hires allowing discretion to offer a further reduction to community groups at a time when the space would not otherwise be in use, but</p>		
<p><b>Community Space</b> <i>(Charges are not subject to VAT)</i></p>	<p>Costs dependent on whether booking is inside or outside of normal operating hours, and whether the pre-meeting set up, including number of client meetings, is extensive/labour intensive or involves additional staffing</p>	<p>Educational/ Training/Meeting: From <b>£20/hr</b></p> <p>Event Rate: <b>£37 - £52/hr</b></p>	<p>Charity from <b>£24/hr</b> (£20 + VAT) Educational/ Training/Meeting: From <b>£30/hr</b> (£25 + VAT)</p> <p>Event Rate: <b>£44.40 - £62.40/hr</b> (£37 - £52 + VAT)</p>

Byron Room	Costs dependent on whether booking is inside or outside of normal operating hours, and whether the pre-meeting set up, including number of client meetings, is extensive/labour intensive or involves additional staffing.	Educational/ Training/Meeting: From <b>£24/hr</b> (£20 + VAT)          Event Rate: <b>£44.40 - £62.40/hr</b> (£37 - £52 + VAT)	Charity from <b>£24/hr</b> (£20 + VAT) Educational/ Training/Meeting: From <b>£30/hr</b> (£25 + VAT)          Event Rate: <b>£44.40 - £62.40/hr</b> (£37 - £52 + VAT)
<b>Workshop</b> <i>(Charges are not subject to VAT)</i>	Charge based on self-serviced hire. The price will increase by 20% to cover VAT applicable to hire where services are required.	<b>£15.50 - £25</b>	<b>£15.50 - £25</b>

<b>Tudor Hall</b>		<b>£102</b> , max 3 hr hire (£85 + VAT)	<b>£102</b> , max 3 hr hire (£85 + VAT)
Hourly rate			
Day rate for meetings	New proposed structure to ensure ability to remain competitive and create a bespoke hire dependent on the client's needs, whether booking is inside or outside of normal operating hours, and whether the pre-meeting set up, including number of client meetings, is extensive/labour intensive or involves additional staffing	<b>£474</b> (£395 + VAT)	Charity/Community <b>£474</b> (£395 + VAT)
Event rate		<b>£954 - £1,560</b> (£795 - £1,300 + VAT)	Corporate <b>£714</b> (£595 + VAT)
			<b>£954 - £1,560</b> (£795 - £1,300 + VAT)
<b>Hire a costumed performer</b>		<b>£105/evening</b>	<b>£105/evening</b>

<b>Hire Location</b>	<b>Additional Information</b>	<b>2019/20 charge</b>	<b>2020/21 charge</b>
In Hours – Guided tours	Occupancy : Max. 25 people	£6/head, minimum 15, max 25	£6/head, minimum 15, max 25
Workshops	To be paid in advance when booking	Price by request	Price by request
Photocopying		<b>£1 A4</b> <b>£1.50 A3</b>	<b>£1 A4</b> <b>£1.50 A3</b>
Scan Orders	This price includes VAT. Postage is extra.	<b>£5.50</b> <b>£6.50</b> <b>£9.00</b>	<b>£5.50</b> <b>£6.50</b> <b>£9.00</b>

Microfiche Copies		£5.00 plus <b>£2.00</b> admin (very rarely requested)	£5.00 plus <b>£2.00</b> admin (very rarely requested)
Own Camera	It is possible for researchers to use their own camera to take photos of documents and objects. Copyright limitations apply.	<b>£5.00</b> – reflects time processing charges	<b>£5.00</b> – reflects time processing charges
Digital reprographics (on plain paper, glossy photo paper, CD or by e mail attachment – please specify	Museum staff can take photos of documents or objects for visitors. Please note this service may not be available same day – orders will be processed ASAP. Copyright limitations apply.	<b>£10.00</b> – reflects time processing charges	<b>£10.00</b> – reflects time processing charges

Publication	There will be no charge for visitors taking photographs on the museum premises, so long as the images produced are for their own personal use and not intended for publication.  Cost per image is based on one use only. Two uses will attract two charges per image. Three uses will attract three charges per image. For example, one use is display, two uses is display and publication (book), three uses is display, publication (book) and leaflet.	<b>£100.00</b> - per image	<b>£100.00</b> - per image
Commercial Organisations (Newspapers, Journals, magazines, TV, etc.)			
Local Authority/Vol./Charitable Organisations		<b>£20.00</b> - per image	<b>£20.00</b> - per image
Corporate Products (annual reports, TV)			
Commercial products (cards, calendars, jigsaws etc.)		<b>£100.00</b> - per image <b>£150.00</b> - per image	<b>£100.00</b> - per image <b>£150.00</b> - per image
Long Term Archaeological Storage at Museum Resource Centre	Cost is based on English Heritage Calculations. One off fees.	<b>£160</b> per box	<b>£160</b> per box

<b>Other Income</b> <i>(Charges are inclusive of VAT)</i>	<b>Additional Information</b>	<b>2019/20</b>	<b>2020/21</b>
Loans Box Fines	Late return of boxes	<b>£16.00</b>	<b>£16.00</b>

Out of District Schools Travel Expenses	Flat fee	Price by request – We will consider outreach for schools on a case by case basis and price accordingly.	Price by request – We will consider outreach for schools on a case by case basis and price accordingly.
Discovery box – Cost per hire	Loan period is 2 weeks – fines for late returns	£20 per box for two weeks	£20 per box for two weeks
Education programme at NCWC KS1 – KS3 students one facilitated activity, one self-led activity  One facilitated activity, two self-led activities.  Two facilitated activities, one self-led activity  KS 5, FE and HE	To be paid on day of visit by cash/cheque/card or by invoice  Option to build bespoke package on request, price according to resource allocation and timescales.  KS 5, HE and FE students to reflect bespoke nature of events and level of expertise required.	£4.50 per head – Half day (2 – 2.5 hr) visit  £7 per head – Full day visit  £6.00 per head for half day visit  £8 per head full day visit	£4.50 per head – Half day (2 – 2.5 hr) visit  £7 per head – Full day visit  £6.00 per head for half day visit  £8 per head full day visit

**NEWARK CASTLE***(Charges are inclusive of VAT where applicable)*

Purpose		2019/20 Charge	2020/21 Charge
Guided Tours	Adult	£6.00	£6.00
	Senior	£6.00	£5.00

	Child	£3.00	£3.00
	Family	£16.00	£16.00
	Private, Out of Hours, Subject Specialist Tours (per person)		£10 - £15
	Ghost Tour Commercial Hire	£435 per event	* see events below
Hire of Gardens	Charity	£100 but waived at the discretion of SLT	£250 plus staffing, security and other aciliary charges
Hire of Gardens	Commercial	£550 per day	£800 per day
Hire of Castle	For Events		£50 - £100 per hour plus staffing, security and other aciliary charges (dependant on number of spaces required)
Hire of Gardens for weddings <b><i>Additional charges may apply for equipment hire where necessary</i></b>	Bandstand <b><i>October - March</i></b>	£400	£480 (Mon - Thurs) £528 (Fri & Sun) £576 (Sat)
	Bandstand <b><i>April - September</i></b>		£528 (Mon - Thurs) £576 (Fri & Sun) £624 (Sat)
	Undercroft <b><i>October - March</i></b>	£400	£576 (Mon - Thurs) £633.60 (Fri & Sun) £691.20 (Sat)

	Undercroft <b>April - September</b>		£633.60 (Mon - Thurs) £691.20 (Fri & Sun) £748.80 (Sat)
Education programme <i>(prices will be uplifted dependant on development of professional service and associated</i>	Half day visit per head	£3.25	£3.25 - £4.50
	Full day visit per head	£4.50	£4.50 - £7.00
<b>Charity/ Local</b>			
Use of Castle for commercial photography/filming		£30 per hour	£0.00
Use of Castle Gardens for wedding photographs - professional photographers only		£20 flat fee	£0.00



**LAND CHARGES – ECONOMIC DEVELOPMENT COMMITTEE**

*(Charges are inclusive of VAT where applicable)*

<b>Type of Search</b>	<b>Relevant Act or Order</b>	<b>2019/20 Charge</b>	<b>2020/21</b>
LLC1 (Note: cannot charge VAT on this search)	Local Land Charges Act 1975	<b>£26.00</b>	<b>£26.00</b>
Con29 Residential	Local Land Charges Act 1975	<p><b>£90</b></p> <p>Please note, previous charge from Via East Midlands is now split into 2 parts as follows:</p> <ul style="list-style-type: none"> <li>• Via East Midlands: £16.45 plus VAT; and</li> <li>• Notts County Council Rights of Way: £10.00 plus VAT</li> </ul> <p>Note: the proposed fee does not include any possible increase from Via or NCC for 2019/20, therefore the proposed fee may change upon receipt of confirmation and will be amended accordingly.</p>	<p><b>£93.60</b></p> <p>Please note, previous charge from Via East Midlands is now split into 2 parts follows. The following figures include a 5% increase as previous increases have only been provided after our budget setting process. The increase is consistent with 2019/20 increase:</p> <ul style="list-style-type: none"> <li>• Via East Midlands: £18.00 plus VAT; and</li> <li>• Notts County Council Rights of Way: £11.00 plus VAT</li> </ul>

Full Search Residential	Local Land Charges Act 1975		<p><b>£119.60</b></p> <p><b>Includes cost of LLC1 (£26.00) and Con29 Residential (£93.60 includes VAT). VAT is only applicable on CON29 element.</b></p>
Con29 Commercial	Local Land Charges Act 1975	<p><b>£122</b></p> <p>Please note, previous charge from Via East Midlands is now split into 2 parts as follows:</p> <ul style="list-style-type: none"> <li>• Via East Midlands: £16.45 plus VAT; and</li> <li>• Notts County Council Rights of Way: £10.00 plus VAT</li> </ul> <p>Note: the proposed fee does not include any possible increase from Via or NCC for 2019/20, therefore the proposed fee may change upon receipt of confirmation and will be amended accordingly.</p>	<p><b>£127.20</b></p> <p>Please note, previous charge from Via East Midlands is now split into 2 parts follows. The following figures include a 5% increase as previous increases have only been provided after our budget setting process. The increase is consistent with 2019/20 increase:</p> <ul style="list-style-type: none"> <li>• Via East Midlands: £18.00 plus VAT; and</li> <li>• Notts County Council Rights of Way: £11.00 plus VAT</li> </ul>

Optional Question Q22.1(common land/commons green) & 22.2 (obtaining register and inspecting it)	Local Land Charges Act 1975	<b>£43</b>  The above figure includes Charge from Nottinghamshire County Council of £30 plus VAT Note: the proposed fee does not include any possible increase from Via or NCC for 2019/20, therefore the proposed fee may change upon receipt of confirmation and will be amended accordingly.	<b>£45.00</b>  Please note, the charge includes charge from Notts County Council of £32.50 plus VAT. The following figures include a 5% increase as previous increases have only been provided after our budget setting process. The increase is consistent with 2019/20 increase:
Optional Questions Remainder NSDC only deal with questions which relate to us. All other questions are answered by NSDC	Local Land Charges Act 1975	<b>£13.00</b>	<b>£13.20</b>
Written Enquiries	Local Land Charges Act 1975	<b>£22.00</b>	<b>£22.80</b>
Additional Parcels LLC1 (Note: cannot charge VAT on this search)	Local Land Charges Act 1975	<b>£6.50</b>	<b>£6.50 (Note: cannot charge VAT on this search)</b> <b>No change as currently monitoring progress of transfer of LLC1 search to The Land Registry</b>

Additional Parcels CON29	Local Land Charges Act 1975	<b>£12.00</b>	<b>£12.36</b>
Personal Search	Local Land Charges Act 1975	NIL	NIL – undertaken by external body
Light Obstruction Notice – Registration Fee for putting on local land charge	Rights of Light Act 1959	<b>£85.50</b>	<b>£88.20</b>
Expedited Search – Quick return search (3 day turnaround) Can add VAT for Con 29 element	Local Land Charges Act 1975	<b>£21.50</b>	<b>£22.20</b>

<b>CON29 Individual requests</b>	<b>Residential 2019/20 Charge</b>	<b>Commercial 2019/20 Charge</b>	<b>Residential 2020/21 Charge</b>	<b>Commercial 2020/21 Charge</b>
1.1 a-i	£18.00	£30.00	£18.60	£30.90
1.1 j-l	£12.50	£20.00	£12.72	£20.40
1.2	£8.50	£8.50	£8.75	£8.75
3.1	£2.00	£2.70	£2.06	£2.78
3.3	£3.60	£5.60	£3.71	£5.77
3.7	£3.60	£5.60	£3.71	£5.77
3.8	£2.00	£2.70	£2.06	£2.78
3.9	£2.00	£2.70	£2.06	£2.78
3.1	£10.50	£10.50	£10.80	£10.80
3.11	£2.00	£2.70	£2.06	£2.78
3.12	£5.50	£8.00	£5.66	£8.24
3.13	£3.60	£5.60	£3.71	£5.77
3.14	£3.60	£5.60	£3.71	£5.77
3.15	£6.50	£6.50	£6.70	£6.70

**PARKS & AMENITIES FEES & CHARGES – ECONOMIC DEVELOPMENT COMMITTEE***(Charges are inclusive of VAT where applicable)*

<b>Facility</b>	<b>Purpose</b>		<b>2019/20 Charge</b>	<b>2020/21 Charge</b>
<b>Parks &amp; Playing Fields</b>	Football Season (13 matches or more)	Seniors	£500.00	£500.00
		Juniors	£280.00	£280.00
		Mini Soccer	£150.00	£150.00
	Football Pitch (per match)	Seniors	£49.00	£49.00
		Juniors	£30.00	£30.00
		Mini Soccer	£20.00	£20.00
	Hire of Park - commercial use		£550 per day	£566 per day
	Hire of Park - charities		£100 but waived at the discretion of CMT	£103 but waived at the discretion of SLT
	Circuses		£370 per day	£381 per day
	Funfairs	Large Fair	£360 per day	£370 per day
		Small Fair	£275 per day	£283 per day
	Sponsorship	Bedding Displays	£775pa	£800pa
Forest School Sessions			£5.00 per person	
Outdoor Fitness Camps		£6.70 per session	£6.90 per session	
<b>Lincoln Road Pavilion</b>	Hire of Pavilion		£9.80 per hour	£10.10 per hour

**NEWARK BEACON - ECONOMIC DEVELOPMENT COMMITTEE***(Prices are inclusive of VAT)*

<b>Room</b>	<b>Seating Capacity</b>	<b>Duration</b>	<b>2019/20 Charges</b>	<b>2020/21 Charges</b>
Cafferata Suite	Max capacity 70 (theatre style)	Full Day	<b>£258.00</b>	<b>£258.00</b>
		Half Day	<b>£159.60</b>	<b>£159.60</b>
		Hourly rate	<b>£43.20</b>	<b>£43.20</b>
Trent Suite	Max Capacity 10	Full Day	<b>£86.40</b>	<b>£85.40</b>
		Half Day	<b>£67.20</b>	<b>£67.20</b>
		Hourly rate	<b>£19.20</b>	<b>£19.20</b>

Discounts may be applied to approved charitable organisations or where a package of bookings are made together at the discretion of the Corporate Management Team, with final approval by the Section 151 Officer